

# iPhone Payment Procedure

2024

### **TABLE OF CONTENTS**

Purpose	1
Setting Up the iPhone	1
Taking a Payment	5
Further Information	5

### PURPOSE

This document is intended to describe how to 1/ set-up an iPhone to enable it to take payments from another smart phone or smart card and 2/ to actual take payments.

## **SETTING UP THE IPHONE**

This procedure needs only to be carried out once and from then on payments may be taken direct via the iPhone.

#### Fenix Property Solution





1. On your iPhone, go to any job in SM8 and click Billing

2. Click the Add Payment option

<b>〈</b> Job	Billing	Produce			
WORK COMPLETED					
Vacate Clean TAPI-87115					
Add Item/S	ervice				
	Sub-Total	\$0.00			
	GST	\$0.00			
(many	Total	\$0.00			
Add Payment	Amount Paid	\$0.00			
	Balance Due	\$0.00			
	Quote	Invoice			

#### Fenix Property Solution



3. Click on the Enable Now button



#### Fenix Property Solution



4. Follow the steps shown on the iPhone to guide the user through the process and to give some tips on the receiving payments process.

	Get Started	Done				
	9:41					
	C Job Billing Produce					
	Is 3/4 steel kitchen sink Is 4/9 0.0					
	Inine water filter   Inine water filter   Initialization   Initialization					
	Sub-Total     \$1,300.00       OST     \$130.00       Total     \$1,430.00					
	Amount Paid \$0.00 Balance Due \$1,430.00					
	Quote Invoice					
When checking out of a job, in Billing, tap 'Add Payment'.						
	• • • • •					



## TAKING A PAYMENT

5. 1. Get payments from your phone by clicking Tap to Pay on iPhone

Cancel	Add Payment				
PAYMENT N	IETHOD				
Tap to Pay	Tap to Pay on iPhone >				
PAYMENT A	PAYMENT AMOUNT				
\$420.5	\$420.54				
Includes 1.0	E% processing f				
9)	Tap to Pay on iPhone				

# **FURTHER INFORMATION**

Further excellent information is available from the Service Mate website:

https://www.servicem8.com/au/help-videos